

SERVICE CHARGES: You are charged an estimate of what Camden think they will spend, at the BEGINNING of that financial year. Once that year is complete at the end of the following March, Camden will calculate exactly what was spent and Adjust the bill. They will then send you an invoice for the balance or a credit (if they spent less!). It is worth registering to be on the "Key Leaseholder Scheme" as this means you will be sent a draft of the final invoice in advance, giving you a chance to check it.

To register for "Key Leaseholder

Scheme": send your Name/Property address & email address to leaseholderservices@camden.gov.uk requesting to be added to the list.

Service Charges Period	Estimate Issued	Draft of Adjustment available to those on "Key Leaseholder Scheme"	Actual Adjustment Invoice issued
1 April 2012 - 31 March 2013	Month of April 2012	Month of June 2013	Month of Sept 2013
1 April 2013 - 31 March 2014	Month of April 2013	Month of June 2014	Month of Sept 2014
1 April 2014 - 31 March 2015	Month of April 2014	Month of June 2015	Month of Sept 2015
1 April 2015 - 31 March 2016	Month of April 2015	Month of June 2016	Month of Sept 2016
1 April 2016 - 31 March 2017	Month of April 2016	Month of June 2017	Month of Sept 2017

Please Note: Camden Council will usually accept payment by agreed instalments but you must contact them to arrange this.

Example of items Your Service Charge will include:

Caretaking Services - Block			
Caretaking Services - Estate			
Cold Water System			
Door Entry System - Block			
Electricity Charges - Block			
Electricity Charges - Estate			
Grounds and/or Tree Maintenance			
Gas Supply			
Insurance Premium			
Lighting Maintenance - Block			
Light Maintenance - Estate			
Mobile Security Patrol			
Refuse			
Repairs and Maintenance - Block			
Repairs and Maintenance - Estate			
Certification Accounting & Audit			
Management Cost			